

## BARNSELEY MBC AUDIT COMMITTEE – INDICATIVE WORK PROGRAMME

	Mtg. No.	8	1	2	3	4	5	6	7
Committee Work Area	Contact / Author	18.04.18	6.06.18	20.07.18** (2.00 pm)	19.09.18**	31.10.18 (2.00 pm)	5.12.18	16.01.19	20.03.19
<b>Committee Arrangements</b>						<b>Workshop</b>			
Committee Work Programme	WW	X	X	X	X		X	X	X
Minutes/Actions Arising	WW	X	X	X	X		X	X	X
Review of Terms of Reference and Self-Assessment	RW/CHAIR								
Training Review and Skills Assessment	RW/CHAIR								
Review of Terms of Reference & Working Arrangements	ACF							X	
Draft Audit Committee Annual Report	RW/CHAIR		X						
Audit Committee Annual Report	RW/CHAIR				X				
<b>Internal Control and Governance Environment</b>									
Local Code of Corporate Governance	AF/AH							X	
Annual Governance Review Process and Timescales	AF/AH								
Draft Annual Governance Statement & Action Plan	AF/AH		<b>X</b> Moved from 18/7						
Final Annual Governance Statement	AF/AH			<b>X</b> Moved from 21/9					
AGS Action Plan Update	AF/AH						X		
Corporate Whistleblowing Update & Annual Report	RW			X					
Annual Fraud Report	RW		X						
Corporate Fraud Team - Report	RW						X		X

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<b>Corporate Risk Management</b>									
Risk Management Policy & Strategy	AH								
Risk Management Update*	AH							X	
Annual Report	AH			X					
Strategic Risk Register Review	AH	X					X		
<b>Internal Audit</b>									
Internal Audit Charter	RW		X					X	
Internal Audit Plan	RW								X
Internal Audit Quarterly Report	RW	X		X			X	X	
Annual Review of the Effectiveness of Internal Audit	RW			X					
Review of the Effectiveness of Int. Audit - Update	RW							X	
Internal Audit Annual Report	RW		X						
<b>External Audit (KPMG)</b>									
Annual Governance Report (ISA260 Report)	KPMG			X Moved from 21/9					
Audit Plan	KPMG								X
Annual Fees Letter	KPMG								X
Annual Audit Letter	KPMG								
Grants Letter	KPMG								
Claims & Returns Annual Report	KPMG							X	
External Audit Progress report & Technical Update	KPMG		X	X	X		X	X	X
<b>Financial Reporting and Accounts</b>									
Budget Proposal Section 25 Report	NC								X

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Draft Statement of Accounts	NC		X						
Corporate Finance Summary	NC				X				
Corporate Finance and Performance Management & Capital Programme Update	NC				X				X
Treasury Management Annual Report	IR			X					
Treasury Mgt. Policy & Strategy Statement	IR								X
<b>Other Corporate Functions contributing to overall assurance</b>									
Human Resources (annual)	AB				X				
Business Improvement and Communication (annual)	MP			X					
Health & Safety Resilience (6 monthly report – March Update – September Annual)	SD	<b>X</b> (moved from 21/3/18)			X				X
Governance & Member support (annual)	IT/WW		X						
Information Governance update	DR	X		X			X		X

\*Members of the Senior Management Team to be invited periodically to report on any issues identified within the Strategic Risk Register

\*\* Please Note: Change of dates and times dates/times due to the changes to the regulations relating to the approval of the accounts